BEFORE YOU BEGIN

CHECK YOUR BROWSERS. Install Safari or Chrome. You must use one of these browsers to sign in to PositivePro (PPro) WebTop for Mac.

CHECK YOUR OS X SETTINGS. Go to System Preferences > Security & Privacy > General. Confirm or change your settings to allow apps downloaded from the Mac App Store and identified developers.

If your WebTop for Mac service uses the two-factor authentication service, your phone will ring when you see 📞

If you received a PIN in your Welcome Email, answer the call and enter: **PIN #**

If you did not receive a PIN in your Welcome Email, answer the call and enter: **0#**

1

webtop.connect-2-cloud.com

2

ANX PositivePRO — Sign On

Username:

Password: ?

Sign On   Cancel
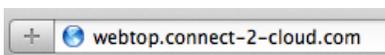
3

NOTE: First time users will need to follow steps 4–9 to create their profile.

Skip to step 10 if you are a returning user.

Please note that all fields marked with an asterisk (*) are required fields

Name:
First:*   MI: Last:*

Email and Phone:
Primary:
Work email:*
Alternate email:*
Work phone:*   Alternate phone:

NOTE: It may take up to 15 seconds for your changes to be reflected.

4

Continue   Can

5

Change Password
Password: ●●●●●●●●●●●
Confirmpassword: ●●●●●●●●●●●

6

ack   Continue   Can

7

Create a secret question and answer:
Question: What was your high school n
Answer:
Confirm Answer:

8

ck   Finish   Ca

9

ANX PositivePRO — Sign On

Username:

Password: ?

Sign On   Cancel

10

Please click the link below to download the PositivePro Webtop Plugin Installer. Once downloaded, double click the file to open the zip archive and then run the application to complete the install. You may be prompted for your computer password as part of the install process. Once complete, you will need to restart your browser for the changes to take effect.

Download Now

11
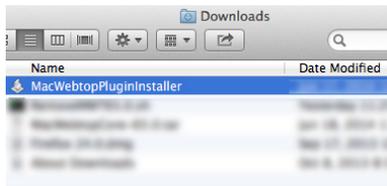
12
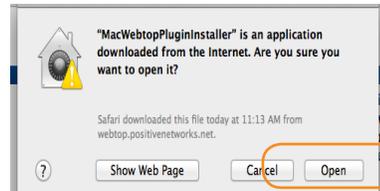
13

NOTE: You must enter your password for your computer at this prompt.
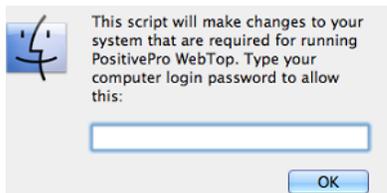
14
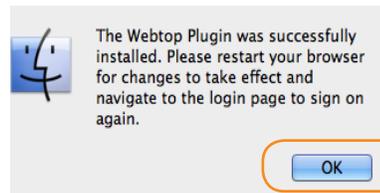
15

NOTE: You need to exit your browser for the changes to take effect.

16

NOTE: You need to restart your browser for the changes to take effect.

17

18

NOW THAT YOU'RE SIGNED IN

CHECK YOUR BROWSER SETTINGS. Go to Safari Preferences > Security and confirm Allow Plug-ins is checked. Click Manage Website Exceptions and then WebtopPlugin. Confirm Always Allow is selected.

Questions?

Contact the ANX Service Desk

877-488-8ANX

support@anx.com

http://chat.anx.com